# Get started guide for authors submitting an article for P-LRT, Volume 5, Issue 1 (Ver. 1.0)

• Authors can log in/Register for the P-LRT open-access book series project on the Meteor system. Registration will give the author access to the P-LRT project

#### Link to the Project Registration Page:

https://meteor.springer.com/project/dashboard.jsf?id=2291&tab=About&auth\_user=620 212&auth\_key=7ba9c21ea52f2138ef8a3dcf007dd551

• The author can register for the project or log in if the registration has already been done.

SPRINGER NATURE			
Login			Help 🕑
	Project Registi Welcome to the registration I 12026 project	ration for the Progress in Landslide Research and Technology, Volume 5 Issue	
	*= required field		
	First Name *	Kazuo	
	Last Name *	Konagai	
	Email *		
		Register	

### Registration Step 1: Add your details

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	Project Registration	
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	First Name *	
	Last Name *	
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	Register	

Registration Step 2: Confirm your email



Registration Step 3: You will receive an email from METEOR asking you to complete your registration by clicking on the link shown in the mail:

Dear Mr./Ms. Aaaa Bbbb,
Thank you for registering with XXXXX project on Meteor! Please follow the link below within the next 24 hours. <u>Create your registration</u>
If you did not make this request for a new account, you can simply ignore this mail.
Kind regards,

Registration Step 4: Create a password for yourself in the system.

Prefix:	Division:
First Name: *	Organization:
AB	
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BC	
Email: *	Country/Territory:
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Password: *	Confirm Password: *
Enter new password	Enter new password again
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Create a paper title for the P-LRT project by clicking the "Add paper" button under the "My Papers" menu item. The "Add paper" button will appear in the items displayed when the "Add" button is pressed.

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Search paper	٩	Show Filter	Add	• ¢	ð 🅜	Project overview	
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Achievements and Future Challenge RRLL (IPL-249) - by Konagai, K. 🔤 , Sassa, K.   "Defaul	s of the SATREPS Project t Track"		in Review-				

An input box will appear, and you will be asked to enter the article title and category of the article for the P-LRT.

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Show dormant and rejected papers			Save	Page 1	

An input box will appear, and you will be asked to enter the article title and category of the Article for the P-LRT.

Paper types for P-LRT include:

Original Article, Review Article, ICL landslide lesson, IPL/WCoE/Kyoto Commitment, Teaching tool, Technical notes and case study, and World Landslide Report

Depending on your role in Meteor, you may be asked to enter a "Position." This position is the paper position in the Table of Contents. So, please **leave it as the default value**.

NEW PAPER	$(\!$
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Paper subtitle	
Paper type *	Review Article
Position *	1 ~
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Click on the "Save" button to find your paper title on the "My papers" page. On the right of the page, menu buttons appear to edit your paper properties.

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Edit all necessary properties for your article item by item. The mandatory input fields include "Authors." Please add all authors of your article, identifying the corresponding author.



After editing your paper properties, the "UPLOAD MANUSCRIPT" box appears. Please select the files from your computer and drag them to the desired location within the box.

STEP 1: UPLOAD MANUS	RIPT		Follow These Steps
Files		Download	all 1. Upload Manuscript 2. Read/Write Comments 3. Edit Authorship 4. Submit

Please upload as many necessary files as you need for a new paper submission. The files should include a PDF file and an MS Word document file for peer review.

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					Author guidelines and project

The process leading up to the submission is shown on the left side of the page. After uploading your article, you may skip "2. Read/Write Comments" and "3. Edit Authorship" if unnecessary.

## **Follow These Steps**

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Manuscript

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- 4. Submit

Then click on the "Submit" button.

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You will receive a submission confirmation email from the system. The paper will undergo reviewing, and conference organizers will get back to you with review comments/decisions.

If the paper is accepted, then the author will receive an Accept email, and the system will allow them to submit the final paper submission.

#### Submitting the final manuscript to the P-LRT project

Once your article has been accepted, you will receive an email from METEOR.



Then, please log in to METEOR and click "My Tasks" to find your task "Submit Final Manuscript."

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Click on "Submit Final Manuscript" to get the window below. As instructed at the beginning of this page, first delete any old and unnecessary versions of files already uploaded by clicking on the trash icons on their right, then drag/drop the final version of your manuscript and upload it by clicking on the "Upload files" button! (STEP 1)

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🔤 Dr. Doan Loi			
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2025-06-11 02:09	Resubmitted	🔤 Dr. Doan Loi (PC Member)	
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Once the submission steps are complete and necessary declarations are selected, the "Submit" button is populated. Click the "Submit" button to complete submitting the final version of your manuscript.

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